



Education management

Continuous trainings and education is one of the most important method in development and management of human resources.

HR.net sub-system for education and trainings management covers the process of defining courses catalogues (and their structure) and planning terms, locations and lecturers for specified terms

Education and trainings are an ongoing process in large companies, and their monitoring, planning and analysis enable an optimized spending of means and time. Their goals are gaining and improving knowledge and skills of the employees. One of the most important method in development and managing human resources is continuous trainings and education.



HR.net solution

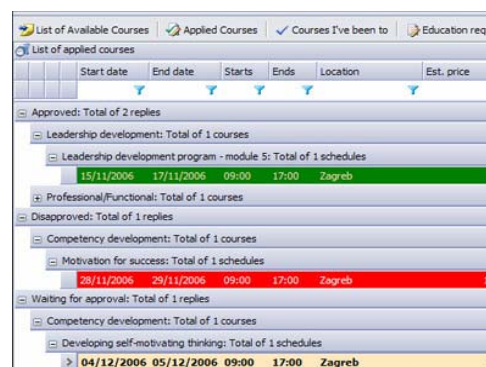
The HR.net sub-system for education and trainings management covers the process of defining courses catalogues (and their structure) and planning terms, locations and lecturers for specified terms. Provides possibility of setting default settings (location, trainer, number of participants, price, etc.).

Business process administrator is free in defining number of participants, target audience, and notifying them by e-mail. The system enables the application procedures for potential participants, procedures for control and approval of a course, spending records and feedback information on a course evaluation by participants. The system gives punctual and correct information about participants status, course capacity, employees course history and feedback information on a course evaluation by participants depending on the stage of business process.

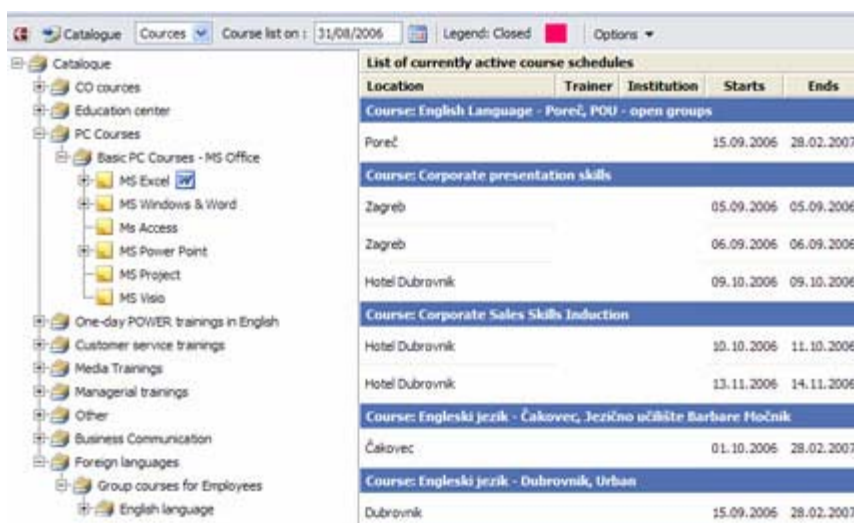
It is integrated with competence and performance management and contains information about participants success and achieved regarding planned competences. Analysis of costs and results of education according to different parameters enables a quality evaluation of education of each employee, organization, trainer, etc.

Strengths

- Flexibility in designing education catalogue
- Participants feedback
- Business process control



HR.net – List of applied courses



HR.net – Course catalogue

Supported processes

- Design of hierarchy education catalogues
- Specifications of obligatory participants and information (e-mail)
- Monitoring courses completion
- Application of employees for a certain course
- Success analysis by employees

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Business process

Administrating basic data

- Design of hierarchy education catalogues
- Opening tender with term and all other specifications
- Defining target groups for courses
- Specifications of obligatory participants and information (e-mail)
- Monitoring courses completion
- Defining templates for course evaluation by participants

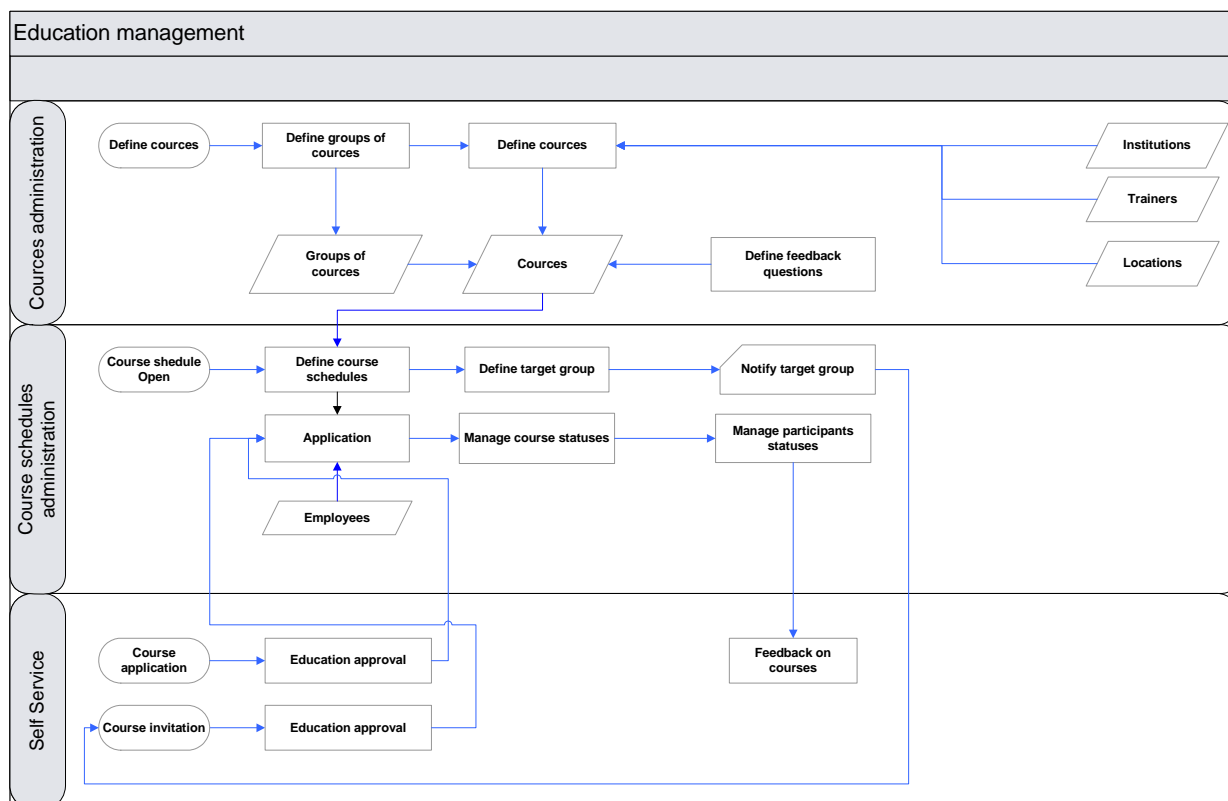
Education management

- Application of employees for a certain course by employees
- Application of employees for a certain course by managers
- Application verification by administrators
- Grading and feedback on a certain course by participants
- Insight into courses by employees and managers

HR.net – Template for course evaluation

Education analysis

- Cost analysis according to courses, employees, organization structure and cost lines
- Success analysis by employees
- Competence analysis planned, achieved
- Success analysis according to grades by employees



HR.net – Business process